

ABLE Board Policy No. S-3
Subject: Students

Bring Your Own Device (BYOD) Policy

Purpose: This policy is intended to assist students in grades 9 through 12 to become responsible digital citizens by giving them authentic experiences that help build their skills in collaboration, creativity, communication, and critical thinking. In addition, this policy of ABLE Charter Schools (ABLE) will help prepare students for their current and future educational experiences and careers by allowing them to bring or use their own devices on campuses for academic use. For purposes of this policy, "device" and "devices" mean a laptop computer or a tablet meeting the terms and specifications described in this policy, and no other devices (such as smartphones) are allowed.

Responsibility for Personal Devices and Their Use: All students in grades 9 through 12 who use their own device, and their families, are required to follow this policy and any other policies, procedures, and forms issued by ABLE for use of technology. During the use of personal devices, the following terms and conditions shall apply:

- A student may use and bring only one device at all times; two or more devices are not allowed including use of a personal device and a device issued by ABLE;
- Students are solely responsible for their own personal devices and shall permanently label devices with their own information to enable them to readily identify their devices;
- ABLE assumes no responsibility and/or any liability whatsoever for personal devices if they are lost, loaned, damaged, or stolen;
- The personal devices are subject to investigation when an ABLE staff member has reason to believe the student used the device to violate law, ABLE policy, and/or the ABLE student handbook;
- Students are expected to keep their devices secure at all times from any harm or loss whatsoever, and are not allowed to loan them to others;
- Students are expected to protect their devices by bringing them to school in a case or cover to avoid damage;
- ABLE IT staff cannot and will not fix or repair any personal device other than to address connectivity issues for ABLE-required applications;
- Upon request of a parent, ABLE IT staff may assist in downloading programs or applications and configuring devices; however, the parent assumes all risk and full responsibility for any of these services;
- Students are required to bring their personal device (including keyboard and charger) every day to school and a pattern or practice of not bringing their device may result in termination of the use and privilege by ABLE; and
- ABLE in its sole discretion may revoke the student's privilege of using a device at any time and for any reason at which time the student will be issued a device from ABLE for

school use during the remainder of the student's education, unless the privilege is reinstated by ABLE upon a showing of good cause to the Superintendent or designee.

Inappropriate Use of Device and Disciplinary Action

Students and their parents/guardians understand that ABLE may take disciplinary action if any student uses or allows the use of a personal device in a manner that violates law, ABLE policy, or the ABLE student handbook and which constitutes grounds for disciplinary action by the school. Examples of inappropriate use of a device that could lead to disciplinary action include 1) disrupting the educational environment by using audio or visual recordings, 2) violating or invading the rights of others such as privacy rights, 3) cheating on academic assignments or exams, 4) harassing or bullying or otherwise placing others in a position of fear for their safety or privacy, 5) recording any individuals in any way without their prior consent, and 6) using the device to create or display any pornographic material. Any inappropriate use that may constitute a crime will be referred to appropriate local authorities.

Required Computer Specifications: Because parents are responsible for ensuring the devices meet the specifications below, parents are encouraged to read and understand these specifications before purchasing devices that may not be acceptable to ABLE. Every student's personal device must meet the minimum specifications described below.

Any laptop must:

- Have a screen size ranging from 11 inches to 15 inches;
- Contain Windows 10 or above, or MacOS Mojavi or above;
- Include an active anti-virus/malware application at all times such as Windows Defender, Sophos, or McAfee;
- Incorporate all applications required by ABLE including Office 365 Suite (Word, PowerPoint and OneDrive), CAASP secure browser for testing, Safari, Edge, or Chrome browser with no extensions; and
- Use other applications when approved by ABLE as needed to do required classwork.

Any tablet must:

- Have a screen size of at least 9 inches;
- Contain IOS 14.6 or above, or Android 11 or above;
- Include an active anti-virus/malware application at all times such as Windows Defender, Sophos, or McAfee;
- Incorporate all applications required by ABLE including Office 365 Suite (Word, PowerPoint and OneDrive), CAASP secure browser for testing, Safari, Edge, or Chrome browser with no extensions; and
- Use other applications when approved by ABLE as needed to do required classwork.

Prior Approval by ABLE: Students will need to bring their device to ABLE at least one (1) week prior to the start of school, so ABLE IT staff can check the device specifications and add it to the school WIFI network. If parents are concerned about purchasing a device that meets the above specifications, they may contact the ABLE IT office and request more information about the specific types of devices that meet these specifications.

Acknowledgment Form: Students and their parents/guardians must execute an acknowledgment form to confirm they reviewed and understand this policy. A sample form is attached to this policy although ABLE may change the content at any time as necessary or appropriate.

Adopted:
Reference:

**ABLE CHARTER SCHOOLS
BRING YOUR OWN DEVICE (BYOD) POLICY**

**Acknowledgement Form To Be Signed
By Parent(s)/Guardian And Student**

I/We, the parent(s)/guardian of _____,
a student at ABLE Charter Schools (ABLE) in Stockton, California, have received, read
and understood, and fully discussed with my child, the Bring Your Own Device (BYOD)
Policy of ABLE Charter Schools.

I/We understand that using a personal device is not a right granted by ABLE but is a
privilege offered by ABLE; therefore, ABLE may revoke this privilege at any time and for
any reason in its sole discretion.

By signing this Acknowledgment Form, I/we agree to all the terms and conditions of that
BYOD policy.

Printed Name of Parent(s).

Printed Name of Student

Signature of Parent(s)/Guardian

Signature of Student

Date

Date